|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **FUNDRAISING & PROGRAM DEVELOPMENT**  **Position Description – Fundraising and Event Planning.**  This development skill is an extremely helpful talent needed at our center and is a great resume builder. The position requirements are not daily requirements at the center, but rather the consistent year-round with events, fundraisers, yearly asks and encouraging people to come join in our organization.  Learning this skill is marketable and opportunities are limited. This both a resume and legacy builder. If you are making career changes, this may be a place to start and if you just want to make a difference, this is your opportunity to do that! *Many hands make the work lighter for everyone.*     |  |  | | --- | --- | | **Time Commitment** | **Minimum one shift ½ day per week for the training period of three months at the center or from home.**   * Summer shifts available –9am to 2pm or 1pm to 7pm * Fall/Winter/Spring shifts available are – At the center from 9am to 2pm or 1pm to 6pm or from home. | | **Responsibilities** | * Helping with special events and fundraisers * Coordinating with businesses who want to donate to our efforts * Talking with people who may want to be monthly sustaining donors * Talking with people who would like to be involved in events, donate goods or services to our events | | **Characteristics** | * Dependable * Friendly voice and phone skills * Ability to talk and network with others at ease * A belief that wild animals in need of help, should be helped. * Ability and desire to learn * Possess the ability to perceive and develop working relationships with other team members | |  |  |